



RINGNINE

SOFTPHONE INSTALLATION

MODULE 5

Version 2.21107

Module 5

The purpose of this module is to assist you with the installation of the Ring 9 SoftPhone.

Ring 9 SoftPhone Installation

Step 1 – Verify with Ring 9 that you have an authorized phone number and password for a SoftPhone license, this can be done by calling, or emailing support@ring9.com.

Step 2 – Downloading the Ring 9 SoftPhone Software
-Pull up the Internet Explorer browser and browse to <http://portal.ring9.com/downloadmanager>

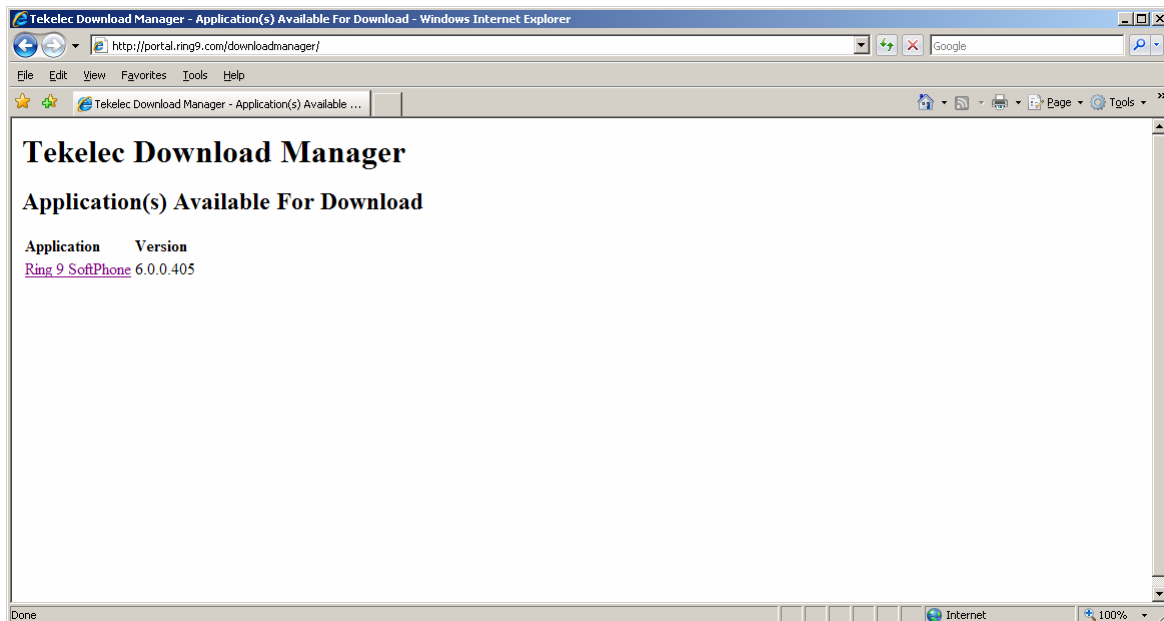


Figure 1 – Download Manager for Ring 9, Inc Softphone

Step 3 - <Click> on Ring 9 SoftPhone (in pink)

Step 4 - The following screen shot (Figure 2) will prompt you to:
<Select> **Run**

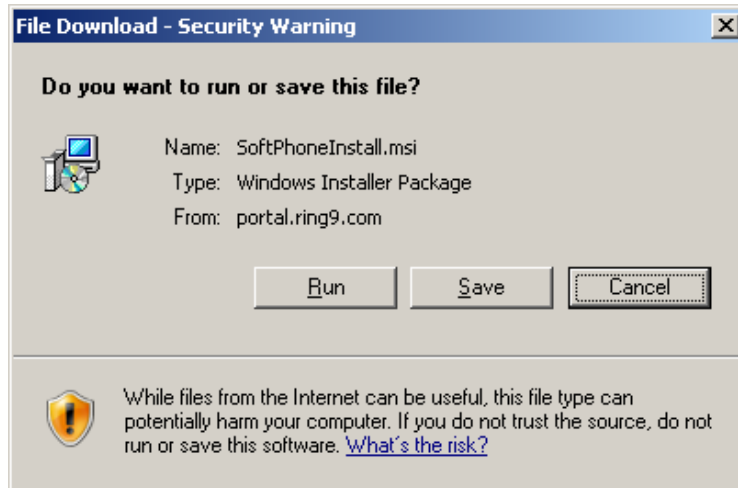


Figure 2 <Click> Run

Step 5 - <Click> Run

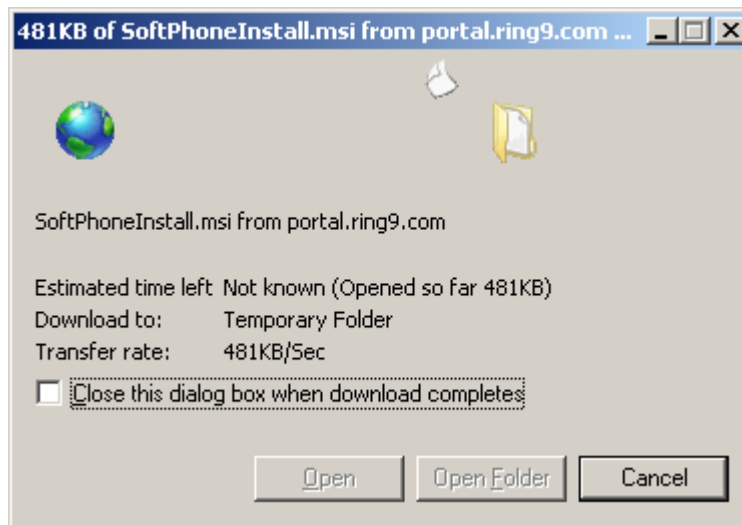


Figure 3 -Shows download progress

You may receive the following message – if so follow the prompts

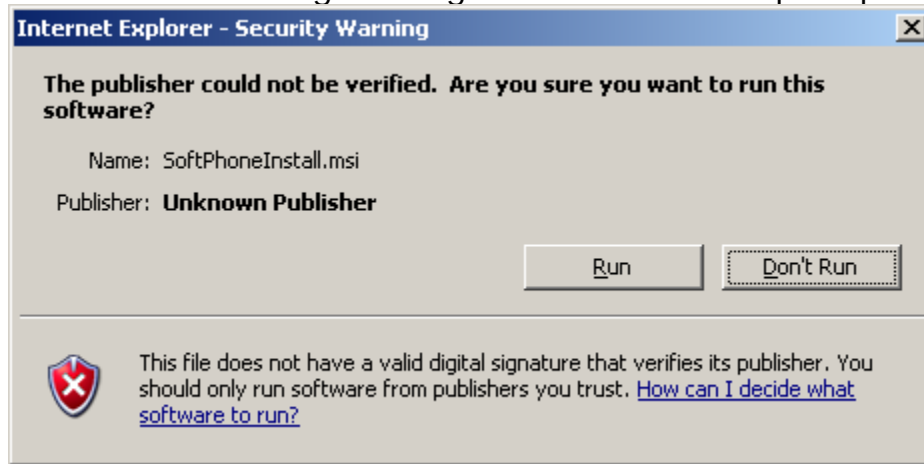


Figure 4 – SoftPhone Install

Step 6 - <Click> Run



Figure 5 – Set up Wizard

Step 7 - <Click> Next

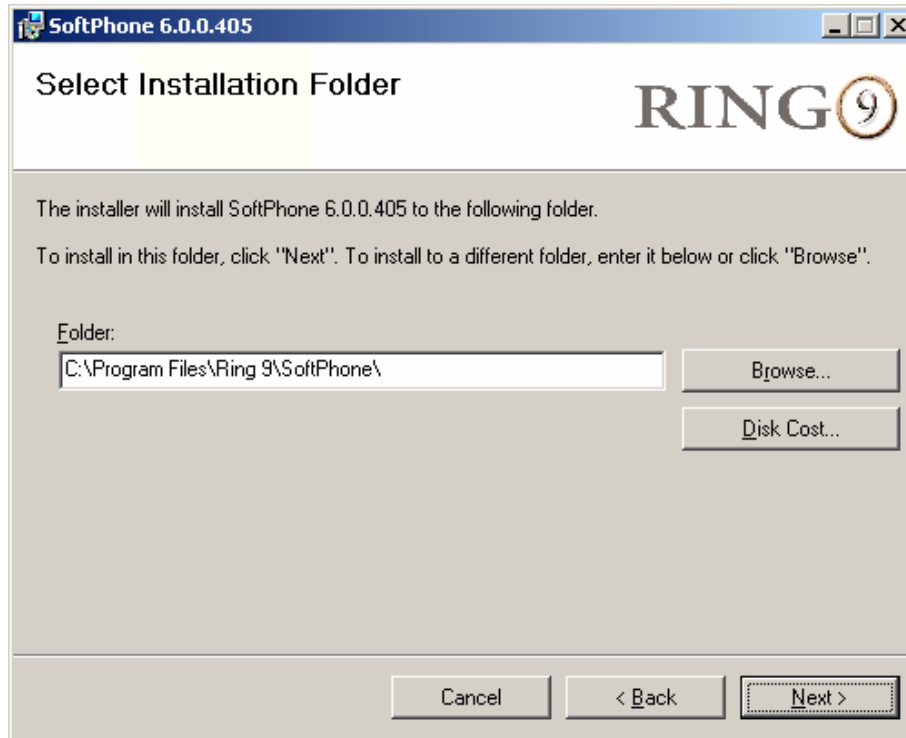


Figure 6 – Select Installation Folder

Step 8 - Save this file to a location on your hard drive. Once this file is saved, make sure it is in a folder with no other executable (.exe) files and **<Click> Next**

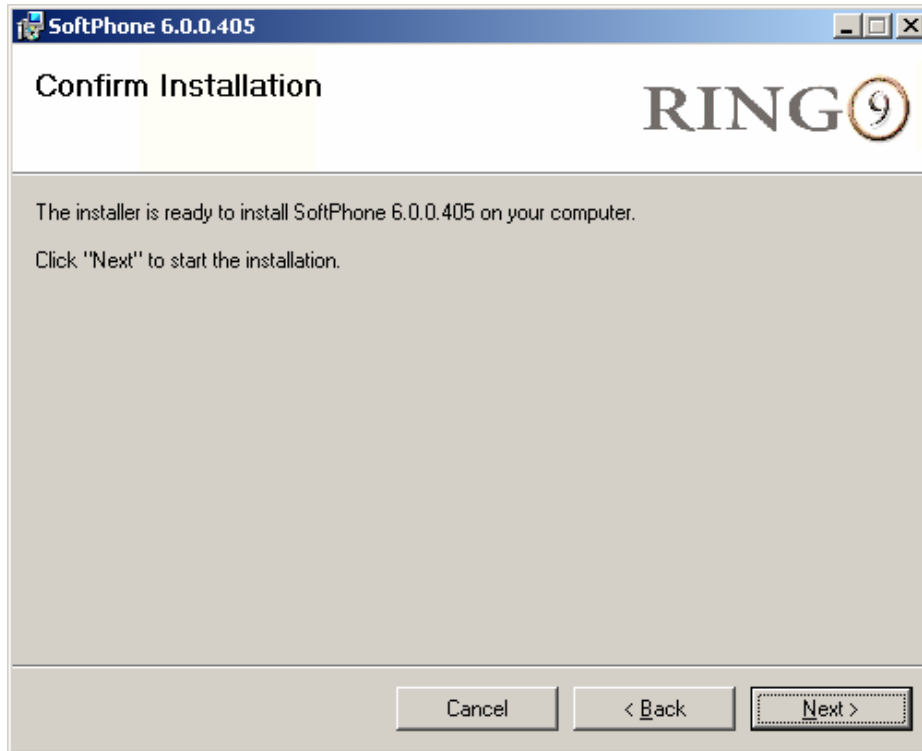


Figure 7

Step 9 – <Click> Next

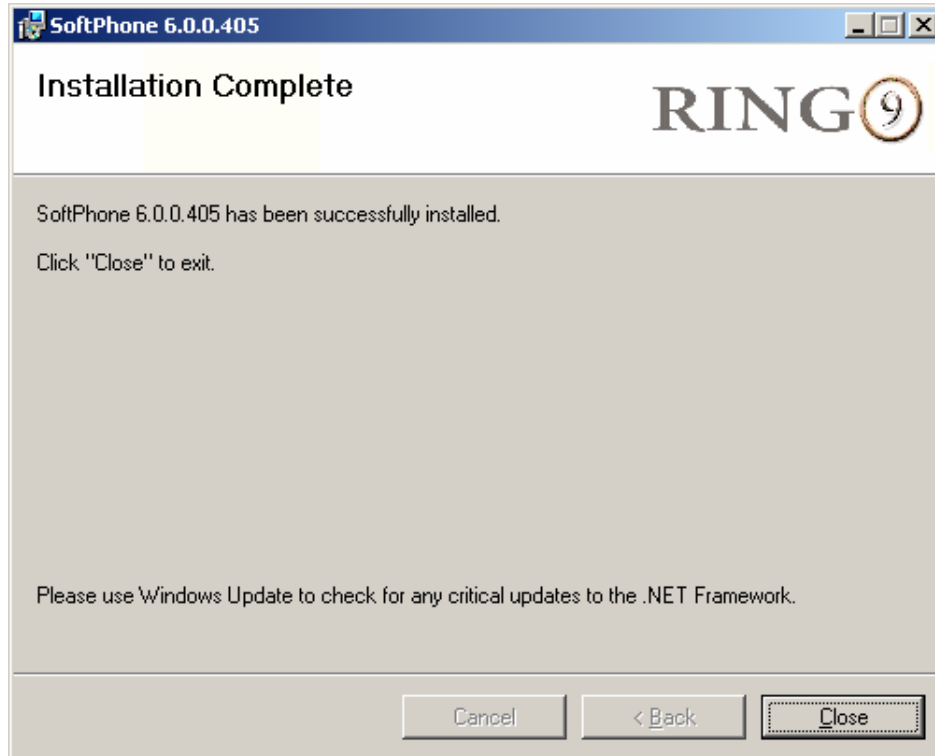


Figure 8

Step 10 - <Click> Close

In the bottom left of your computer (near the time) you should see a little Ring 9 logo, **RIGHT <Click>** and open



Figure 9

Or you may have a shortcut on the desktop.

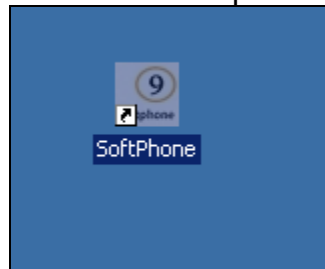


Figure 10

When you open the SoftPhone either by **<Double click>** or via the shortcut – that will open the SoftPhone. Which is seen in Figure 11 below:



Figure 11

<Click> Options

<Click> configuration and the next screen shot will display

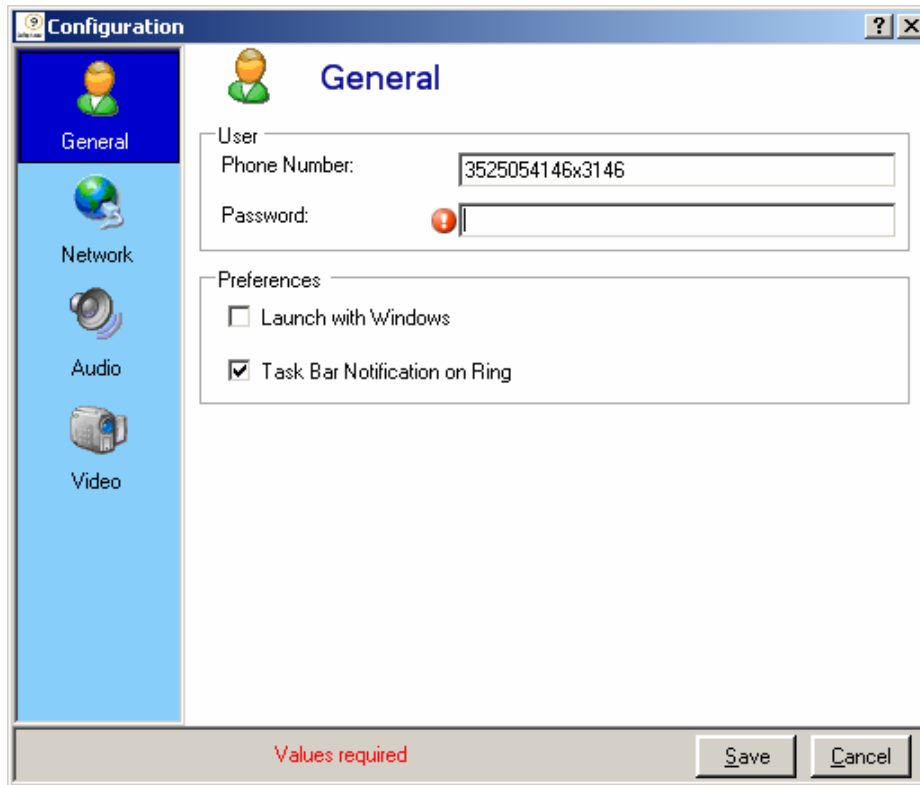


Figure 12

<Enter> Your assigned Phone Number in the phone number field;
<Enter> The assigned password is temporary and will need to be reset; you will be prompted (see figure 13).



Figure 13

You now need to make a couple decisions (Back on Figure 12)

If you want the SoftPhone Launch with windows:

<Check> – Launch with Windows

<Check> – Task Bar Notification on Ring

<Click> - SAVE

Congratulations your SoftPhone has been installed!



Figure 14

It is advisable that you make a test call to Ring 9 support to ensure that your SoftPhone is working properly.

If you require further assistance, please call us at 352-505-4155 or send an email to support@ring9.com.